

LJ ClassAct II

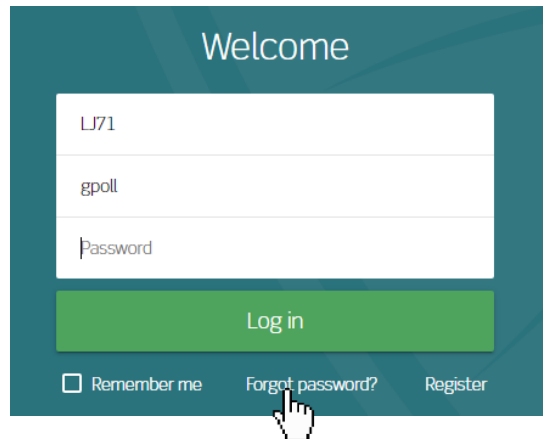
LMS Guide for Students



LJ ClassAct II

I forgot my password, what do I do?

1. At the log in screen, type in your Site Code and username. These can be given to you by your instructor if you can't remember them.



Welcome

LJ71

gpoll

Password

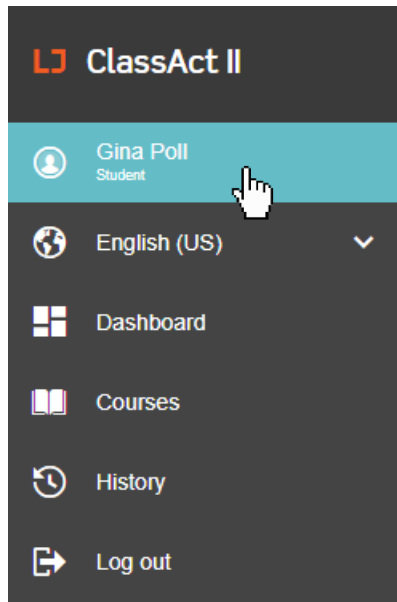
Log in

☐ Remember me [Forgot password?](#) [Register](#)

2. Click on "Forgot password?".
3. A link will be sent to the email address linked with your account to reset your password.

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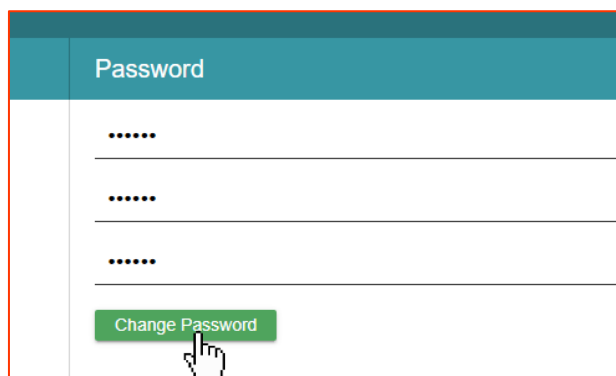
I want to change my password. How do I do that?



If your administrator has enabled the function for students to change their password, follow the steps below. If not, speak to your instructor to change your password for you.

1. Log in and click on your name on the left side of the screen to access your profile.

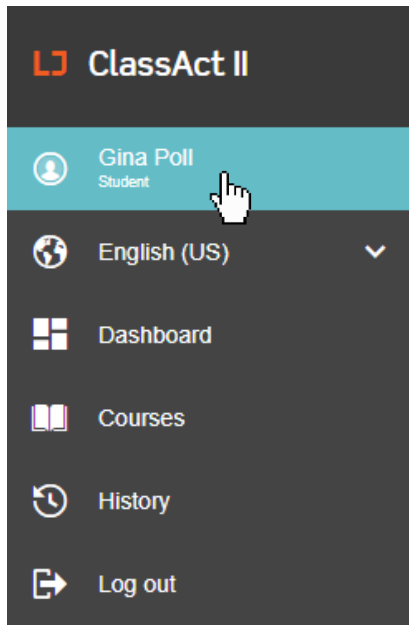
2. In the section titled "Password", type your current password, your desired new password, confirm it, and click "Change Password".

A screenshot of the "Password" change form. The form has a teal header with the word "Password". Below the header are three input fields, each containing a series of dots to represent masked text. At the bottom of the form is a green button labeled "Change Password". A hand cursor is pointing at the button.

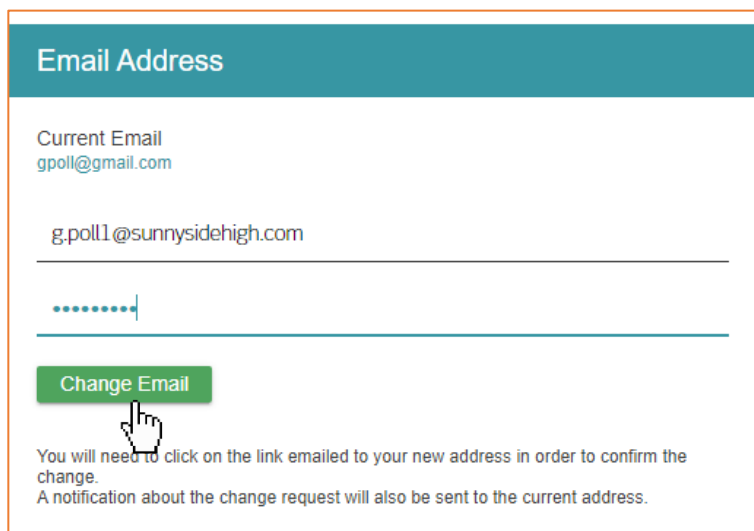
The change password option can sometimes be disabled and may not appear on your profile. If this is the case, you can speak to your instructor or administrator to change it for you.

ClassAct II

How do I change my email address?



1. Log in and click on your name on the left side of the screen to access your profile.

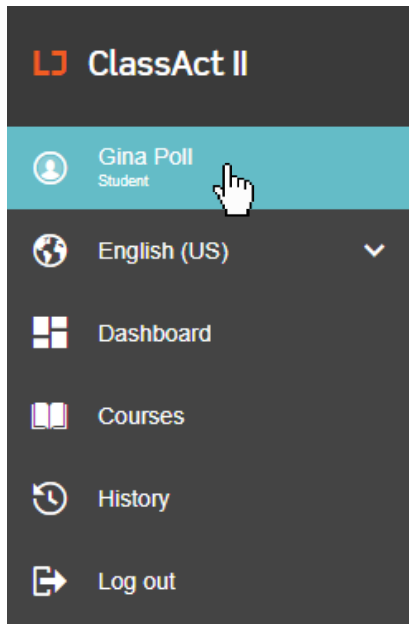
A screenshot of the 'Email Address' form in the ClassAct II system. The form has a teal header with the title 'Email Address'. Below the header, it shows the 'Current Email' as 'gpoll@gmail.com'. There are two input fields: the first for the new email address, which contains 'g.poll1@sunnysidehigh.com', and the second for the current password, which is masked with dots. Below these fields is a green button labeled 'Change Email'. A white mouse cursor is pointing at this button. At the bottom of the form, there is a note: 'You will need to click on the link emailed to your new address in order to confirm the change. A notification about the change request will also be sent to the current address.'

2. Type your new email and current password then click change email.

3. You will receive an email confirming your new email address. Click the link to confirm the change.

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How do I self-register to a group?



1. If your instructor has enabled self-registration, they will provide you with the name and self-registration code for the group.

2. Click on your profile on the left side of the screen after you log in.

Join a New Group

Group Name

Self-Register Code

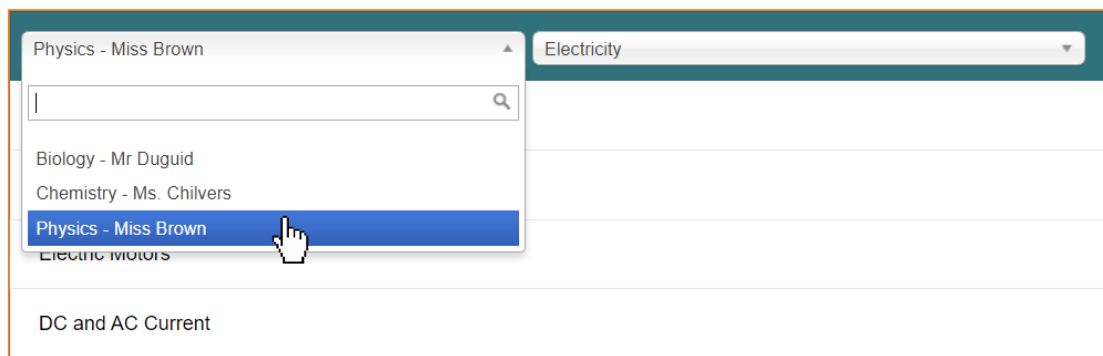
Join Group

3. Near the bottom of the page, type in the group name and the self-register code given to you by your instructor, then click “Join Group”.

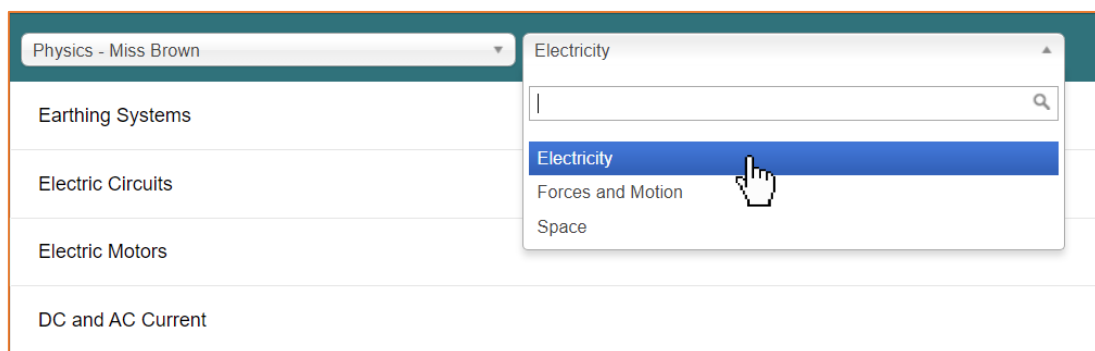
ClassAct II

I am enrolled in more than one class or course. How do I switch between them?

1. In the courses tab, if you are enrolled in more than one class, or more than one course, a drop-down menu will appear.
2. Use the drop down menus to pick the appropriate class you want to view.
3. If you not enrolled in more than one class, this drop-down menu will not appear.



Drop-down menu of all classes that the student is enrolled in

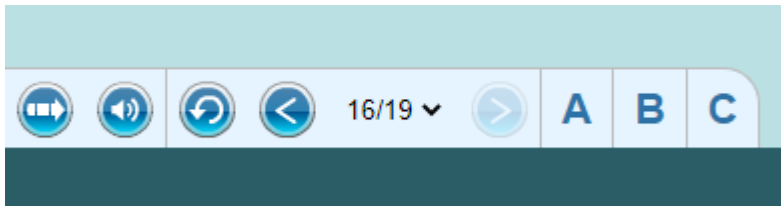


Drop-down menu of all classes that the student is enrolled in

ClassAct II

In the presentations I am stuck on a question screen. How do I move forward?

1. You must answer the question before you move forward. Answer the question using the controls below.



The audio doesn't play when I use Chrome. How can I fix this?

The voiceover auto play feature can be toggled on and off in the bottom left of the presentation screen.



There is also a known issue with Chrome that can stop the audio from playing. If you are using a personal computer, perform the following steps for each user profile on the device.

If you are using a school computer, speak to your I.T. department to help you.

1. Go to <chrome://settings/help> and ensure Chrome is up to date
2. Go to <chrome://flags/#autoplay-policy>
3. Select the "No user gesture is required" option from the drop down menu.
4. Relaunch your browser for the settings to take effect.

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